

To,
Prof. A. U. Digraskar,
Central Project Advisor ,
National Project Implementation Unit (NPIU).

Subject : Response to the CoE review meeting expert comments received through letter dated 10th July 2014. Letter ref. No. AC/TEQIP-II/CoE/2014/439

Sir,

With respect to the above reference, the action plan in response to the expert comments & recommendations received through Annexure-I, of the above reference is hereby submitted as follows-

Sr. No	Recommendations/Comments	Action Plan
1	The centre is required to strongly ensure that work done is documented properly.	A separate office of CoE with dedicated staff has already come in existence. Proper & meticulous documentation process is setup. The documentation of various activities of CoE like organizing events, purchases, financial assistance to faculties & students, MOU documentation is properly maintained. Special forms & formats like project application forms, deliverables forms, etc. have been designed & published on the web.
2	It should look beyond small projects only and develop some bigger projects that can be constantly improvised over time.	In the field of education through ICT , Assistive Technologies using solutions as per the theme of CoE, some bigger project which would be undergoing subsequent improvisation over the time are already initiated.
3	Publish papers in good journals and conferences.	For the publication through CoE , it has been made mandatory to publish SCI peer reviewed journals only and conferences of international repute. No financial assistance is provided if above standard are not met.
4	Project is recommended for continuation.	We sincerely thanks & appreciate the feedback given by review committee & will adhere to high standard of excellence.

With Regards,

Dr. A. G. Keskar
Coordinator CoE

Dr. A. G. Kothari
Co-co-ordinator CoE

Encl: Copy of annexure-I received from CPA NPIU.

Cc: Hon. Director, VNIT