

**INVITATION FOR QUOTATIONS FOR PROCUREMENT OF ONLINE
SOFTWARE FOR GRIEVANCE REDRESSAL SYSTEM
UNDER SHOPPING PROCEDURES**

25rd Feb 2019

Dear Sir/Madam,

Sub : **INVITATION FOR QUOTATIONS FOR ONLINE SOFTWARE.**

1. You are invited to submit your most competitive quotation for Procurement of Online Software for Grievances Redressal System at National Project Implementation Unit (NPIU), 301-302, 3rd Floor, Copia Corporate Suite, Jasola, New Delhi.
2. **Bid Price:**
 - a) The quotation shall be for the full software as described in Annexure-A. Corrections, if any, shall be made by crossing out, initialing, dating and re-writing.
 - b) All duties, taxes and other levies payable by the vendor under the quotation shall be included in the total price.
 - c) The rates quoted by the Vendor shall be fixed and shall not be subject to adjustment on any account.
 - d) The Prices should be quoted in Indian Rupees only.
3. Each Vendor shall submit only one quotation.
4. **Validity of Quotation:**

Quotation shall remain valid for a period not less than 60 days after the deadline date specified for submission.
5. **Evaluation of Quotations:**

The Quotation Evaluation Committee, NPIU will evaluate and compare the quotations for all the item together.

6. **Award of Purchase order:**

The NPIU will award the Purchase order to the vendor whose quotation has been determined to be substantially responsive and who has offered the lowest evaluated quotation price.

6.1 Notwithstanding the above, the NPIU reserves the right to accept or reject any quotations and to cancel the quotation process and reject all quotations at any time prior to the award of Purchase Order.

6.2 The vendor whose quotation is accepted will be notified of the award of P.O. by the NPIU prior to expiration of the quotation validity period. The terms of the accepted offer shall be incorporated in the purchase order.

7. The Payment shall be made as per following:

(a) 80% will be release after successful delivery, installation, hosting of software and satisfactory report by NPIU.

(b) 10% after six months after date of installation against proforma invoice.

(c) 10% after completion of warranty period [i.e. one year from the date of first payment (Point-a)].

8. You are requested to provide your offer in sealed envelope latest by 1500 hours on 13th March 2019 in enclosed cost breakup (Annexure-B).

With regards,



[Prof (Dr) P M Khodke]

Central Project Advisor

National Project Implementation Unit

Copia Corporate Suites

301-302, 3rd Floor,

Jasola Vihar, New Delhi - 110025

Encls : As above